

Circuit Court Records Grants Review Board

The Library of Virginia

800 East Broad Street

Richmond, Virginia 23219-8000

SUMMARY OF THE MEETING

2025FY Cycle—February 25, 2025

The following Circuit Court Records Grants Review Board members were in attendance:

The Honorable Leeta Louk, Madison, Southampton County

The Honorable Chaz W. Haywood, Rockingham County

The Honorable Mark A. (Bo) Taylor, Scott County

The Honorable Rene Lamey, Lee County (Non-Voting Member)

Vincent Brooks, Local Records Program Manager, Library of Virginia

Mary Ann Mason, Senior Local Records Archivist, Library of Virginia

Staff support included:

Greg Crawford, State Archivist and Government Records Services Director

Tracy Harter, Senior Local Records Consulting Archivist

Eddie Woodward, Senior Local Records Consulting Archivist

Leslie Courtois, Conservator, Library of Virginia

The Circuit Court Records Grants Review Board meeting was called to order at 9:00 a.m.

State Archivist Greg Crawford provided the Board with an update on the current state of the CCRP program. The Board proceeded to evaluate one hundred forty applications from one hundred five localities. The sum of all requested grant projects totaled \$3,030,049.70. The amount budgeted for this grant cycle was \$2,000,000. After a thorough discussion, the Board approved funding, partial or in full, for one hundred fourteen grant projects with all awards totaling \$2,000,492.93. A total of twenty-six grant applications were declined due to lack of funding.

The full list of the awarded projects follows below.

There being no further business by this Board, the meeting adjourned at approximately 2:00 p.m.

By:

Michelle Washington

Administrative Assistant

Summary of Grants Awarded and Amounts Spent (sorted by Locality)

Grant Cycle: 2025FY

Total Requested \$3,030,049.70
 Total Awarded: \$2,000,492.93
 Total Budgeted: \$2,000,000.00
 Total Spent:
 Budget Unspent:

Grants Awarded: 114

App. #	Locality	Grant Type	Amt Requested	Amt Awarded	Amt Spent
2025FY-053	Accomack County	Reformatting/Indexing	\$19,825.00	\$19,825.00	
2025FY-119	Albemarle County	Item Conservation	\$19,988.00	\$19,988.00	
2025FY-131	Alexandria City	Item Conservation	\$17,607.99	\$17,607.99	
2025FY-070	Alleghany County	Item Conservation	\$11,330.76	\$11,330.76	
2025FY-071	Alleghany County	Reformatting/Indexing	\$8,550.00	\$8,550.00	
2025FY-075	Amelia County	Item Conservation	\$18,751.28	\$18,751.28	
2025FY-018	Amherst County	Item Conservation	\$30,926.00	\$14,912.00	
2025FY-049	Appomattox County	Item Conservation	\$9,357.50	\$9,357.50	
2025FY-082	Arlington County	Item Conservation	\$11,873.00	\$11,873.00	
2025FY-027	Augusta County	Item Conservation	\$36,378.00	\$21,517.00	
2025FY-019	Bath County	Item Conservation	\$17,364.76	\$17,364.76	
2025FY-009	Bedford County	Item Conservation	\$22,927.00	\$22,927.00	
2025FY-032	Bland County	Item Conservation	\$11,822.00	\$11,822.00	
2025FY-033	Bland County	Reformatting/Indexing	\$11,600.00	\$11,600.00	
2025FY-055	Botetourt County	Item Conservation	\$24,026.44	\$24,026.44	
2025FY-088	Bristol City	Reformatting/Indexing	\$20,000.00	\$20,000.00	
2025FY-017	Brunswick County	Item Conservation	\$44,089.12	\$25,079.76	
2025FY-010	Buckingham County	Item Conservation	\$18,112.00	\$18,112.00	
2025FY-081	Buena Vista City	Reformatting/Indexing	\$19,990.00	\$19,990.00	
2025FY-102	Campbell County	Item Conservation	\$20,882.00	\$10,598.00	
2025FY-103	Campbell County	Equipment/Storage	\$7,896.00	\$7,896.00	
2025FY-123	Caroline County	Item Conservation	\$17,877.44	\$17,877.44	
2025FY-139	Carroll County	Item Conservation	\$21,125.55	\$21,125.55	
2025FY-039	Charles City County	Item Conservation	\$17,302.50	\$17,302.50	
2025FY-072	Charlotte County	Item Conservation	\$19,250.30	\$19,250.30	
2025FY-130	Charlottesville City	Item Conservation	\$18,564.00	\$18,564.00	
2025FY-023	Chesapeake City	Item Conservation	\$24,860.00	\$20,202.00	
2025FY-133	Chesterfield County	Item Conservation	\$23,726.22	\$23,726.22	
2025FY-006	Clarke County	Item Conservation	\$19,888.00	\$19,888.00	
2025FY-034	Craig County	Item Conservation	\$32,177.40	\$19,322.20	
2025FY-067	Culpeper County	Item Conservation	\$21,897.00	\$21,897.00	
2025FY-031	Cumberland County	Item Conservation	\$39,675.00	\$22,511.00	
2025FY-089	Danville City	Item Conservation	\$17,409.00	\$17,409.00	
2025FY-134	Dickenson County	Reformatting/Indexing	\$19,440.00	\$19,440.00	
2025FY-030	Dinwiddie County	Item Conservation	\$23,544.00	\$18,681.00	
2025FY-014	Essex County	Reformatting/Indexing	\$19,995.00	\$19,995.00	
2025FY-099	Fairfax County	Item Conservation	\$24,511.60	\$21,450.60	
2025FY-020	Fauquier County	Item Conservation	\$30,494.62	\$25,530.12	
2025FY-047	Floyd County	Item Conservation	\$7,540.76	\$7,540.76	
2025FY-095	Fluvanna County	Item Conservation	\$53,937.00	\$19,277.00	
2025FY-092	Franklin County	Item Conservation	\$30,176.00	\$22,206.00	
2025FY-104	Fredericksburg City	Item Conservation	\$11,750.00	\$11,750.00	
2025FY-037	Giles County	Item Conservation	\$19,665.00	\$19,665.00	
2025FY-024	Gloucester County	Reformatting/Indexing	\$19,810.00	\$19,810.00	

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2025FY-048	Goochland County	Item Conservation	\$35,856.50	\$20,946.50	
2025FY-135	Grayson County	Item Conservation	\$27,438.00	\$20,359.00	
2025FY-029	Greene County	Reformatting/Indexing	\$19,680.00	\$19,680.00	
2025FY-011	Greensville County	Item Conservation	\$28,837.00	\$21,645.00	
2025FY-069	Halifax County	Item Conservation	\$26,863.00	\$22,373.00	
2025FY-105	Hampton City	Item Conservation	\$25,775.67	\$25,775.67	
2025FY-074	Hanover County	Item Conservation	\$19,216.10	\$19,216.10	
2025FY-118	Henrico County	Item Conservation	\$28,450.00	\$21,488.00	
2025FY-083	Henry County	Item Conservation	\$17,123.32	\$17,123.32	
2025FY-077	Highland County	Reformatting/Indexing	\$19,985.00	\$19,985.00	
2025FY-061	Isle of Wight County	Item Conservation	\$34,152.68	\$23,950.32	
2025FY-125	King and Queen County	Reformatting/Indexing	\$11,300.00	\$11,300.00	
2025FY-124	King and Queen County	Item Conservation	\$10,979.60	\$10,979.60	
2025FY-021	King George County	Item Conservation	\$42,712.26	\$21,662.46	
2025FY-041	King William County	Reformatting/Indexing	\$19,700.00	\$19,700.00	
2025FY-052	Lancaster County	Item Conservation	\$33,223.00	\$20,484.00	
2025FY-056	Lee County	Item Conservation	\$16,108.50	\$16,108.50	
2025FY-122	Loudoun County	Item Conservation	\$25,288.88	\$20,977.00	
2025FY-022	Lunenburg County	Item Conservation	\$40,052.00	\$14,217.00	
2025FY-060	Lynchburg City	Item Conservation	\$39,012.10	\$21,937.70	
2025FY-085	Madison County	Item Conservation	\$20,844.75	\$20,844.75	
2025FY-114	Martinsville City	Reformatting/Indexing	\$19,860.00	\$19,860.00	
2025FY-128	Mathews County	Reformatting/Indexing	\$19,665.00	\$19,665.00	
2025FY-094	Mecklenburg County	Item Conservation	\$22,967.00	\$22,967.00	
2025FY-091	Middlesex County	Item Conservation	\$9,343.00	\$9,343.00	
2025FY-090	Middlesex County	Item Conservation	\$5,835.96	\$5,835.96	
2025FY-043	Montgomery County	Item Conservation	\$18,926.77	\$18,926.77	
2025FY-080	Nelson County	Equipment/Storage	\$9,354.00	\$9,354.00	
2025FY-079	Nelson County	Item Conservation	\$16,633.74	\$9,404.94	
2025FY-068	Newport News City	Item Conservation	\$14,230.00	\$14,230.00	
2025FY-050	Northampton County	Reformatting/Indexing	\$19,825.00	\$19,825.00	
2025FY-026	Northumberland County	Item Conservation	\$28,948.84	\$20,950.64	
2025FY-078	Nottoway County	Item Conservation	\$25,225.22	\$20,114.98	
2025FY-120	Orange County	Item Conservation	\$33,767.40	\$16,993.16	
2025FY-003	Page County	Item Conservation	\$8,787.00	\$8,787.00	
2025FY-136	Petersburg City	Item Conservation	\$38,615.50	\$22,815.00	
2025FY-098	Pittsylvania County	Item Conservation	\$16,819.00	\$16,819.00	
2025FY-109	Powhatan County	Item Conservation	\$15,018.00	\$15,018.00	
2025FY-036	Prince Edward County	Reformatting/Indexing	\$19,995.00	\$19,995.00	
2025FY-007	Prince George County	Reformatting/Indexing	\$19,985.00	\$19,985.00	
2025FY-115	Prince William County	Item Conservation	\$34,825.00	\$22,417.00	
2025FY-132	Pulaski County	Item Conservation	\$23,279.00	\$23,279.00	
2025FY-062	Rappahannock County	Item Conservation	\$14,127.52	\$14,127.52	
2025FY-112	Richmond City	Item Conservation	\$32,881.00	\$21,573.50	
2025FY-127	Richmond County	Item Conservation	\$30,954.00	\$20,498.00	
2025FY-100	Roanoke County	Reformatting/Indexing	\$14,110.00	\$14,110.00	
2025FY-002	Rockbridge County	Reformatting/Indexing	\$19,965.00	\$19,965.00	
2025FY-058	Rockingham County	Item Conservation	\$18,311.50	\$18,311.50	
2025FY-116	Russell County	Reformatting/Indexing	\$20,000.00	\$20,000.00	
2025FY-113	Scott County	Item Conservation	\$25,055.20	\$20,181.80	
2025FY-004	Shenandoah County	Item Conservation	\$13,776.00	\$13,776.00	
2025FY-111	Smyth County	Item Conservation	\$20,651.50	\$6,835.00	
2025FY-110	Smyth County	Item Conservation	\$13,119.20	\$13,119.20	

App. #	Locality	Grant Type	Amt Requested	Amt Awarded	Amt Spent
2025FY-096	Southampton County	Reformatting/Indexing	\$18,335.00	\$18,335.00	
2025FY-108	Spotsylvania County	Item Conservation	\$43,086.76	\$22,028.72	
2025FY-101	Staunton City	Item Conservation	\$13,688.00	\$13,688.00	
2025FY-040	Suffolk City	Item Conservation	\$23,554.50	\$20,067.50	
2025FY-066	Surry County	Item Conservation	\$32,096.32	\$16,668.04	
2025FY-045	Tazewell County	Item Conservation	\$23,234.00	\$18,576.00	
2025FY-107	Virginia Beach City	Item Conservation	\$45,213.00	\$19,237.00	
2025FY-038	Warren County	Item Conservation	\$19,025.00	\$19,025.00	
2025FY-140	Washington County	Item Conservation	\$26,152.00	\$22,201.00	
2025FY-044	Westmoreland County	Equipment/Storage	\$10,895.00	\$10,895.00	
2025FY-046	Westmoreland County	Item Conservation	\$31,293.64	\$9,606.70	
2025FY-035	Williamsburg/James City Cou	Item Conservation	\$9,183.00	\$9,183.00	
2025FY-121	Winchester City	Reformatting/Indexing	\$19,760.00	\$19,760.00	
2025FY-087	Wise County	Item Conservation	\$6,215.00	\$6,215.00	
2025FY-015	Wythe County	Equipment/Storage	\$6,916.00	\$6,916.00	
2025FY-013	Wythe County	Item Conservation	\$20,627.00	\$12,428.00	
2025FY-059	York County/Poquoson	Item Conservation	\$40,868.90	\$18,277.90	